

29 December 2008

Dear Councillor

## **IT WORKING GROUP**

A meeting of the IT Working Group will be held in the Committee Room, Council Offices, Saffron Walden, on 7 January 2009 at 7.30 pm.

The IT Working Group has for some time conducted its business electronically. All agendas and reports will be e-mailed to you and no hard copies will be sent through the post. At the meeting, reports are viewed on a large screen so you do not need to print them off remotely prior to the meeting.

Yours faithfully

JOHN MITCHELL

Chief Executive

## **AGENDA**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 1 October 2008.
- 3 Business Arising.
- 4 **Website and intranet** - verbal update.  
Item for Information.
- 5 **Business Improvement Team** - verbal update.  
Item for Information.
- 6 **ICT Section workload and staffing**  
Item for Information.
- 7 **Blade Server Project**  
Item for Information.
- 8 **Government Connect (GC)**  
Item for Information.
- 9 **Capital Programme 2009/10**  
Item for Decision.
- 10 Any other items, which the Chairman considers to be urgent

To: Councillors K Artus, **S Howell (Chairman)**, J Hudson, R M Lemon, D Sadler

Lead Officer: Adrian Webb (01799) 510421  
Committee Officer: Rebecca Procter (01799) 510433